

Vocational/ Integration with Counseling Curriculum

Grade	Resumes	Letters of application	Writing on career topic	Business letters	Cover letters	Proposal and report	Memo	Filling out applications	Complaint letter	Order letters	Letters to the Editor	Letters of Request	Interviews	Activities in English class which are taught as integrated units with the counselor to cover the Counseling curriculum *	Objective Number from Counseling curriculum
7			x	x					x		x	x		Name careers in which one would be interested	7/8-C-8
														Demonstrate how to ask questions and use materials to enhance learning	7/8-C-2
														Compare the roles of student and adult workers	7/8-C-6
8														Describe how to prepare for careers in which one is interested (“process writing”)	7/8-C-9
														Describe the benefits of completing one’s education (essay)	7/8-C-1
														Demonstrate how to ask questions and use materials to enhance learning	7/8-C-2
9				x ¹										Demonstrate knowledge of the skills needed to be successful in an ever-changing workplace (teachers will work together to have students read the career magazines)	9-12-C-5

10			x											Demonstrate skills in using school, community, and technology resources to learn about occupational groups and Develop a career plan based on information about self (personal inventory, identify areas of interest, conduct research using the career finder, write a paper on a particular job, do an oral presentation on a career, and practice completing job applications, references, resumes, and interviews)	9-12-C-6 and 9-12-C-9
11 (Applied)						x	x								
11th (all)						x								Explain how school success and academic achievement enhance future career and vocational opportunities (persuasive essay)	9-12-C-2
12 Classic Lit (S1)															
12 Life Rdg (S1)				x ²											
12 Coll. Wr. (S2)	x			x											
12 AD. App. Eng. (S2)	X	X		x	x		X	X	X	X	X	X			

¹Persuasive

²Format and Applications

* All 9th-12th grade English classes will work on this counseling objective: "Evaluate and adapt study skills to enhance learning." (9-12-C-4)